
COUNCIL BULLETIN

Issue Number 13/20
Friday, 3 April 2020



Compiled, designed and produced by
Member Services

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Epping Forest District Council
www.eppingforestdc.gov.uk



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnal Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	ESC	Epping Sports Centre

Other venues are shown in full.

Week One: 6 April 2020 – 12 April 2020

Monday 6 April			
Tuesday 7 April	7.00pm	Licensing Sub-Committee - Postponed Epping Forest Youth Council Council - Postponed	CR2
Wednesday 8 April		Area Planning Sub-Committee West - Postponed	
Thursday 9 April	6.00pm	Executive Briefing	CR2
Friday 10 April			
Saturday 11 April			
Sunday 12 April			

Week Two: 13 April 2020 – 19 April 2020

Monday 13 April			
Tuesday 14 April		Stronger Council Select Committee - Postponed	
Wednesday 15 April		Local High Streets Task & Finish Panel - Postponed	
Thursday 16 April		Local Plan Cabinet Committee - Cancelled	
Friday 17 April			
Saturday 18 April			
Sunday 19 April			

Week Three: 20 April 2020 – 26 April 2020

Monday 20 April			
Tuesday 21 April		Stronger Communities Select Committee – Postponed	
Wednesday 22 April	2.00pm	Waste Management Partnership Board Area Planning Sub Committee South- Postponed	Former CE Office
Thursday 23 April	7.00pm	Cabinet	CC
Friday 24 April			
Saturday 25 April			
Sunday 26 April			

Week Four: 27 April 2020 – 3 May 2020

Monday 27 April	7.00pm	Joint Consultative Committee	CR1
Tuesday 28 April		Off Street Car Parking Contract Monitoring - Postponed Finance and Performance Management Cabinet Committee - Cancelled	
Wednesday 29 April	6.30pm 7.30pm	Briefing - Area Planning Sub Committee East Area Planning Sub Committee East	CR1 CC
Thursday 31 April			
Friday 1 May			
Saturday 2 May			
Sunday 3 May			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

ECC Highways Portal

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

PART C - GENERAL INFORMATION

1. MEMBER CONTACT

EFDC officers are facing new challenges and are having to diversify to ensure that essential services are covered when colleagues may be unwell or self isolating.

Would Members please ensure that they send any queries to MemberContact@eppingforestdc.gov.uk Members should also use this email to report IT issues with iPads. This email is monitored and we will ensure that all enquiries are responded to quickly as we are able reallocate queries if staff are unavailable.

(Further information: Kim Partridge ext 4443)

2. MEMBERS P60S AND PAYSLIPS

The P60s for the tax year 2019-2020 are now available for you to access and download.

Please see your email for further details.

(Further information: Kim Partridge ext 4443)

3. WASTE AND RECYCLING SACK OUTLETS (Pages 11 - 14)

The Waste Service is running as normal, there has seen a significant increase in Food and Garden Waste since the lockdown and better weather;

Please see attached an updated list of recycling sack outlets.

4. EFDC MOT SERVICE

EFDC have suspended their MOT service for members of the public and all booked public MOTs have been cancelled.

Taxi MOTs' and taxi inspections will still be carried out.

5. LEISURE MANAGEMENT

All Leisure Centres are closed.

Epping Sports Centre will be used as distribution sites to support the most vulnerable residents as part of Project Shield

6. CAR PARKING

Car Parking – NEPP have relaxed on-street enforcement. Council owned car parks still operating, light touch enforcement with free parking for NHS Staff

7. GROUNDS MAINTENANCE

Residents are asking why the team can be seen out and about, this is because the team is grass and hedge/verge cutting so that vital open spaces remain accessible for residents to exercise and to make sure that sight lines for our road networks remain safe for essential services, key workers and to keep the district moving for our volunteers to be able to deliver vital supplies to our vulnerable residents.

8. HIGHWAY RANGERS

From 01/04/2020 the service transferred from ECC to EFDC, there is no change to the current process for requested for works to be carried out by the Highway Rangers, requests for the service should be made by email to highway.enquirieswest@essex.gov.uk with HIGHWAY RANGERS in caps written in the Subject box.

9. ESSEX POLICE, FIRE AND CRIME PANEL - INDEPENDENT PANEL MEMBERS (Pages 15 - 16)

The Essex Police, Fire and Crime Panel is currently in the process of recruiting two Independent Members to work alongside its elected councillors.

Please see the attached advertisement. The advertisement can also be viewed on the Essex County Council website [here](#).

10. ESSEX HIGHWAYS BULLETIN (Pages 17 - 20)

Please see attached.

11. CHAIRMAN'S DIARY

None this week

LICENSING ACT 2003

None this week

PLANNING

1. Appeals Lodged

None this week

2. Forthcoming Planning Inquiries/Hearings -

Hearing – 8th and 9th July 2020 – EPF/3174/18 – Old Epping Laundry Site Bower Hill Epping CM16 7AD - Demolition of existing buildings and the erection of 58 no. residential units split between four blocks, along with internal landscaping and associated car and cycle – Sukhi Dhadwar ext. 4597

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/1032/18 - Land to the rear of The Stables and The Dairy Houblons Hill Coopersale Epping CM16 7QL A new residential dwelling along with the demolition of derelict glasshouse structures and alterations to the historic garden wall – Dismissed

EPF/1036/18 - Land to the rear of The Stables and The Dairy Houblons Hill Coopersale Epping CM16 7QL Grade II listed building application for a new residential dwelling along with the demolition of derelict glasshouse structures and alterations to the historic garden wall – Dismissed

EPF/1391/19 8 Paradise Road Waltham Abbey Essex EN9 1RL Proposed loft conversion – Dismissed

EPF/1805/19 40 Traps Hill Loughton Essex IG10 1SZ - Proposed double garage. (Revised application to EPF/0171/19) – Dismissed

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

Abridge

- Shell Garage, London Road

Buckhurst Hill

- Buckhurst Hill Library, 165 Queen's Road (**Coronavirus pandemic – this outlet is temporarily closed**)
- Buckhurst Hill Convenience Store, 167 Queen's Road (**Coronavirus pandemic – this outlet is temporarily closed**)
- Premier & Post Office, 38 Station Way (**Coronavirus pandemic – this outlet is temporarily closed**)
- Queen's Food & Wine, 8 Lower Queen's Road
- Valley Mini Market, 158 Loughton Way
- Valley News, 50 Station Way
- Waitrose, Queens Road

Chigwell

- Lambourne News, Chigwell Row
- Limes Centre, The Cobdens (**Coronavirus pandemic – this outlet is temporarily closed**)
- Chigwell Parish Council, Hainault Road (**Coronavirus pandemic – this outlet is temporarily closed**)
- L. G. Mead & Son, 19 Brook Parade (**Coronavirus pandemic – this outlet is temporarily closed**)
- Budgens Supermarket, Limes Avenue

Coopersale

- Hambrook, 29 Parklands
- Handy Stores, 30 Parklands

Epping

- Allnut Stores, 33a Allnuts Road
- Epping Newsagent, 83 High Street (**Coronavirus pandemic – this outlet is temporarily closed**)
- Epping Forest District Council Civic Offices, 323 High Street (**Coronavirus pandemic – this outlet is temporarily closed**)
- Epping Library, St. Johns Road (**Coronavirus pandemic – this outlet is temporarily closed**)
- House 2 Home, 295 High Street
- M&S Simply Food, 237-243 High Street
- Tesco, 77-79 High Street

Fyfield

- Fyfield Post Office, Ongar Road

High Ongar

- Village Store, The Street

Loughton

- Aldi, Epping Forest Shopping Park
- Baylis News, 159 High Road
- Epping Forest District Council Loughton Office, 63 The Broadway **(Coronavirus pandemic – this outlet is temporarily closed)**
- Goodis News, 120 Roding Road
- Londis, Roding Road
- Loughton Library, Traps Hill **(Coronavirus pandemic – this outlet is temporarily closed)**
- Loughton Leisure Centre, Traps Hill **(Coronavirus pandemic – this outlet is temporarily closed)**
- Morrisons, 246/250 High Road
- News Box, 152 Church Hill
- Nisa Local, Borders Lane
- Oakwood Stores, 6-7 Longcroft Rise
- Oakwood Wines, 1 Central Stores, Roding Lane
- Sainsburys, Old Station Road
- Sainsburys, Torrington Drive
- Tony's Hardware Store, 61 The Broadway
- Waterlows, 146 High Road

Matching Green

- Grasmere Garage, Down Hall Road

Nazeing

- Cost Cutters, 22-26 Nazeingbury Parade
- J Rudgewick Ltd, 16 Nazeingbury Parade
- Nazeingbury News, 12 Nazeingbury Parade
- Nazeing Dry Cleaners, 18 Nazeingbury Parade

North Weald

- Art Nursery, Vicarage Lane
- Bassett Pets, 36 High Road
- Bread & Bites, 18 High Road
- Co-op, 56 High Road
- North Weald Parish Council, The Library, 138 High Road **(Coronavirus pandemic – this outlet is temporarily closed)**

Ongar

- Adult Community Learning, The Gables (off Fyfield Road) **(Coronavirus pandemic – this outlet is temporarily closed)**
- The Newsagents, 21 High Street

- Ongar Library, High Street (**Coronavirus pandemic – this outlet is temporarily closed**)
- Sainsburys, Banson's Lane
- Senners News Agents, 180 High Street
- Shelley Stores, 28 St Peters Avenue (**Coronavirus pandemic – this outlet is temporarily closed**)
- Tesco, High Street
- Zinc Arts, High Street

Roydon

- Roydon Hamlet Water Gardens, Tylers Road

Sewardstone

- Gilwell Stores, 11 Cornmill Place
- Marshfield Service Station, Sewardstone Road

Sheering

- Sheering News, The Street

Stapleford Abbots

- Tysea Stores, Tysea Hill

Theydon Bois

- The Book Shop, 17 Forest Drive
- The Post Office in Tesco, Coppice Row

Waltham Abbey

- Abbey News, Hillhouse
- Co-Op, 7–9 Sun Street
- Co-Op, 113 Upshire Road
- Hayes Hill Farm Shop, Stubbins Hall Lane
- Jays Newsagents, 28 Highbridge Street
- Tesco, Sewardstone Road
- Waltham Abbey Swimming Pool, Roundhills (**Coronavirus pandemic – this outlet is temporarily closed**)
- Waltham Abbey Library, Sun Street (**Coronavirus pandemic – this outlet is temporarily closed**)
- The Tourist Information Centre, Highbridge Street (**Coronavirus pandemic – this outlet is temporarily closed**)

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Would you like the opportunity to look at the effectiveness of our police and fire services?

Can you ask the right questions to properly hold senior people to account?

If so, please read on....

The Essex Police Fire and Crime Panel is responsible for scrutinising and supporting the work of the Police, Fire and Crime Commissioner.

The Panel is recruiting two Independent Members to work alongside its elected councillors. Successful applicants will:

- Hold the Police, Fire and Crime Commissioner to account
- Scrutinise the appointment of the Chief Constable, Chief Fire Officer and other key people
- Review important police and fire policy documents
- Review the Commissioner's budget
- Consider complaints about the Commissioner.

An allowance of up to £920 per annum plus approved expenses may be claimed.

We are looking for people with the skills, knowledge and experience to make sure that the Panel can do its job effectively. Key skills required include the ability to:

- Think strategically and be analytical
- Make good judgements
- Be open to change
- Scrutinise and challenge
- Communicate effectively
- Build effective working relationships

Candidates **must** be at least 18 years old and live or work in the Essex Police Force area. We particularly welcome candidates who have experience in community safety, victim support, criminal justice or similar work.

Candidates **must not** be a member of the staff of the Police, Fire and Crime Commissioner, the Essex Fire Authority or Essex Police. They may not be a Member of Parliament or hold an elected office, be a serving Police Officer or be employed by an Essex local authority.

For an application pack, please contact Victoria Freeman on 0333 032 1512 or email victoria.freeman3@essex.gov.uk.

The closing date for the receipt of applications is 12 noon on 17 April 2020 and interviews, which will be held by phone or video conference, are due to be held during the week commencing 4 May 2020.

Essex County Council is committed to safeguarding and promoting the welfare of children and vulnerable adults, and expects all employees and volunteers to share this commitment.

HIGHWAYS HIGHLIGHTS

HELPFUL
TIPS AND
INFORMATION
FOR LOCAL
COUNCILLORS

A SPECIAL MESSAGE FROM COUNCILLOR KEVIN BENTLEY

I don't think many of us have ever seen or lived through such an extraordinary time where the vast majority of the population is being asked to stay at home and our very social fabric is in lockdown. I thought it important that in this issue we keep you updated on how this is affecting Essex Highways and what we are doing to ensure we adhere to the Government advice yet keep our roads safe.

We are now working to adjust our activities, plans and how we do things. Keeping the main road network in good repair is critical especially for emergency services, key workers and distribution of essential supplies. We are currently continuing with most repair work, but we are assessing daily our planned programme of more extensive improvements in the light of many unknowns including likely availability of workers, materials, equipment and the need to maintain social distancing even within the workforce. We are also working with utility companies and developers to see what changes need to be made, if any. At this point, existing roadworks will generally remain in place.

This is moving very fast and we are continually monitoring Government advice. I shall ensure you are kept up to date about how Essex Highways is adapting to these extraordinary times and the quickest way to do this is via the ECC website and our social media channels. Please do keep reporting things on-line. We are maintaining a log of defects and will get them repaired just as soon as we are able. This is uncharted territory and like all public employees our teams right across Essex Highways are performing in amazing ways to benefit our community. They are an incredible and dedicated team and I am proud to be their Cabinet Member.

Please bear with us and of course you can contact me if you need any further information.

Best wishes
Kevin

ROAD REPAIRS AND IMPROVEMENTS DON'T STOP FOR WINTER



No snow this winter (so far), but gritters have been out many times as road surfaces hit freezing. Damage leading to extra potholes is caused by the heavy rain and standing water which has then often frozen in small cracks in the surface. Despite having to divert our crews to gritter driving and drain/flood work, we fixed 731 potholes in January and 762 in February. During those months we had around 50 work crews and 45 roads and public footway inspectors out on roads and paths in Essex each working day.

Our priority is to keep numbers of potholes on main roads low, as so many drivers depend on these, not least now emergency services, NHS and grocery supplies. Cllr Bentley recently shifted more crews to repairs on local roads, where people live and work. Essex County Council's Cabinet has allocated £5 million extra for road repairs this year. Work continued too on our major improvement projects county-wide. There were 49 other, smaller, "capital" investment schemes on Essex roads in January, 88 in February and 94 planned for March, before coronavirus hit.

We resurfaced 334 roads in 2019 and had planned to resurface around 160 miles of road in 2020. We fixed 18,414 potholes in 2018-19. Our Inspectors report regularly on the condition of every public road in Essex, but we also ask people to report any issue they find on the roads in between inspections and we have made it much easier and quicker to do that online. Even if, in current circumstances, we can't fix every problem quickly, we still log all reports for future repair.

A LANDMARK DISAPPEARS AS PART OF COUNTY-WIDE IMPROVEMENTS

After 40 years as an easily identifiable Chelmsford landmark, the Army and Navy Flyover has now been dismantled.

The steel and concrete structure was removed section by section by specialist company Clarke Demolition, using heavy-capacity cranes to lift out each span having cut it free using oxy-acetylene torches. The sections were then moved off-site for steel recycling.

You can follow the work of the Taskforce looking to secure government investment for the future of the junction here and watch videos on the Essex Highways Youtube page.

As a key traffic node not just in Chelmsford but for many journeys in the county, removal of the flyover is a vital step towards enabling long-term improvements to the junction. County-wide, the flyover removal and planning for the junction's future is just one

of the major projects Essex County Council are investing in to improve county connectivity and growth.

The works in Chelmsford join major urban highway improvements at Colchester's A133/Ipswich Rd/Harwich Rd widening, where piling progress has allowed some recent traffic management alleviation, and improvements on the Braintree-Chelmsford route, at Sheepcotes Roundabout.

Contractors have also been appointed to construct the M11's new Junction 7A starting later this year which, once open, will alleviate congestion in Harlow and support economic growth in west Essex.

[CLICK TO VIEW VIDEO](#)



CABINET APPROVES MAJOR BUS SHELTER IMPROVEMENT PROGRAMME, WHILE SAVING MONEY

All City, Borough and District Councils in Essex have agreed with ECC to put all 1,300 bus shelters owned between them into one county-wide contract. This will shortly be tendered for bus shelter providers/advertisers to bid for.

The winning provider will then replace old shelters with new, improved advertising shelters over ten years. Better seats, lighting, space for wheelchairs and better bus service info will be provided. Cleaning and maintenance costs will then move from the councils to the company. Win, win, win – three coming along at once!

N.B. (Please note, Town and Parish Councils will continue to manage their own shelters.)



Above: Cllr Robert Mitchell, Deputy Cabinet Member for Infrastructure

COUNTY MEMBERS FIND HIGHWAYS 'BUDDIES' HELPFUL

In Autumn 2018 each County Member was offered a named highways relationship lead (or 'buddy') for support when delving into and resolving some of the more technically complex highways issues that crop up in Member's case work, and which have already been through the Member Enquiries process.

Since then, many County Members have benefited from the working relationship fostered with their senior highways officer, which often usefully supplements the work of the county Members Enquiries team.

If you are a County Member, please remember that your highways 'relationship lead' is there to help you – please contact county Member Enquiries team in the usual way if you want your highways 'buddy's' name.

Where possible, please supply your buddy with your Member Enquiries reference number.

Please remember that the buddy service is for complex and existing highway enquiries. New enquiries should be reported online or submitted to the Member Enquiries team in the first instance.

DIGGER ON A CHARGE

Essex Highways has been trialling an electric-powered JCB mini excavator, the construction industry's first, which is proving itself to be just as robust and capable as its fossil-fuel powered counterparts.

The machine shares the same structure, canopy, dig end, hydraulics and controls as the diesel model and performs in exactly the same way. It is able to do a full day's work on a single charge, the power supplied by a solar-powered generator.

Being electric brings with it several advantages over traditional diesel powered plant. Electricity is cheaper than fossil fuel and there are no engine liquid checks, reducing time on daily vehicle checks.

With zero emissions and low noise levels, the digger is environmentally friendly and well suited to sites located in built up urban areas.

It's comparative quietness enables work to be undertaken at times of the day that are usually 'out-of-hours', providing increased flexibility for scheme completion.

As technology advances, construction sites are becoming greener, with

Ringway Jacobs and its Supply Chain Partners making positive operational changes which benefit both our operatives and the communities we serve in a variety of ways - part of Essex Highways' commitment to pulling through innovation into daily operations throughout the county.



RUBBER KERBS OFFER IMPROVED DURABILITY



Essex Highways is trialling bolt-down high quality rubber kerbing made from recycled truck tyres.

The 'Harlow' kerbs, so called because of where they were originally used, are replacing 'stick-on' kerbs which are widely used, particularly on concrete roads.

However, years of weathering and impact from vehicles eventually take their toll and stick-on kerbs become loose, easily dislodged and potentially dangerous.

The Harlow kerbs are bolted into the road surface which means very small amounts of waste are generated, compared with the full digging-out of reinforced concrete that would be required to replace fully dug-in concrete kerbs.

Another advantage is that if utilities need to dig up the road and/or footway to lay pipes or cables, the kerbs can be unbolted and then

re-bolted into place with comparative ease. As they are made from recycled rubber, they help reduce waste material that might otherwise be sent to landfill, while the manufacturing process is low carbon - manufacturing concrete kerbs generates significant CO².

Harlow kerbs also have a significant weight advantage over their concrete counterparts, falling within manual handling limits.

This makes them easy to move on site and means that there is less likelihood of injuries being sustained by operatives installing them.

Although slightly more expensive than concrete kerbstones, costs may reduce through bulk production and are offset by the rapid installation and extreme durability, saving repeat maintenance cost over many years. Trials continue.

POTHOLES, PAVEMENTS AND DRAINS FIXED IN THE MONTH...

Potholes fixed per district/city/borough in January and February are as listed below: When considering these numbers, remember that there are many more miles of road in Uttlesford than in Harlow, for example, and the balance of types of road (main, secondary, local) are different too, so a direct comparison is misleading.

In addition to these numbers, 639 other drains county-wide were repaired under capital schemes. The risk-based cleaning of drains we know are higher risk is complete in Brentwood and Uttlesford and continuing in Braintree, Chelmsford and Epping Forest. Cleaning of local roads and known risk drains continues in Chelmsford and Colchester.

DISTRICT	COUNTY ROUTES	LOCAL ROADS	PAVEMENT DEFECTS FIXED	DRAINS CLEARED
BASILDON	149	14	83	260
BRAINTREE	64	72	55	2810
BRENTWOOD	78	54	38	0
CASTLE POINT	31	25	127	0
CHELMSFORD	68	53	38	8098
COLCHESTER	56	65	114	4955
EPPING FOREST	254	75	39	4105
HARLOW	28	49	36	0
MALDON	68	30	11	0
ROCHFORD	32	15	10	0
TENDRING	50	48	57	0
UTTLESFORD	74	41	5	0
TOTALS	952	541	613	20228



EPPING FOREST DISTRICT COUNCIL

Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in

Decision to be called-in:
Decision reference:
Portfolio:
Description of decision:
Reason for call-in

Members requesting call-in
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
Lead member:	
Office Use Only: Date Received:	

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